

Hello Everyone!

We are looking forward to your child being with us for our 2026 Summer Riding Programs! ***Please review the following information to ensure your rider is prepared for a great week at URC!***

Important info at-a-glance:

- Our mobile/text number: **240-877-4686** (we are rarely in our “office” from 7am-9pm – if you need to reach us call or text the preceding number!)
- Directions: we recommend putting ‘**Urbana Riding Club**’ into your mapping/directions app – street address will lead you past our driveway. Enter the driveway bridge right off Roderick; **turn and stay left up to the farm: 2700 Roderick Road, Urbana, MD 21704**

Check-in Drop-off/Pick-Up Hours and Procedures

Check-in and rider drop off/pick up:

Drop off: 9:00 a.m.*

- ***Activities start following group arrival***
- ****Children should not be dropped off earlier than 15 minutes before the group arrival time***
- When you arrive, drive up into our main parking lot; look for staff waiting at our Rec Hall entrance to welcome your rider(s) each day.
- Pull up to the Rec Hall entrance – we prefer you not park and try to navigate the traffic circle to walk your child from the car.
- A vehicle circle forms right to left so families can drop riders at the Rec Hall doors, off the passenger side, (like many schools).
- As you exit after drop off, stay to the right so cars leaving the Rec Hall can pass.
- Please be patient and watch for others. Expect to wait a few minutes during peak drop off/pick up times.
- We ask parents to stay outside of the Rec Hall - staff will be available to help your child to their group table with their belongings.
- **Do not drop your child off late without a staff member present to check them in.** If your child needs to come late, we must be notified via text to 240-877-4686, with your expected arrival time. Your child will be escorted to their activity – we do not allow rider participants to walk the property without their group or a staff escort.

Pick up is at 1:00 p.m.

- Most activities will conclude for riders to relax in the Rec Hall for snack and movies by 12:30 – 12:45.
- If you are coming prior to 12:30, let us know.
- Once **pick-up** begins, parents may enter the Rec Hall parking lot loop - pull around as far as possible if there are other cars in the queue.
- A staff member will call your child from their group table and escort them to your car. **We are extremely careful with this procedure** – for your child’s security and that of others, please be patient so everyone goes home safely.

- Children may not be picked up independent of our pick-up procedure or from other areas of our property.

****If you arrive when a green rope is blocking the Rec Hall parking lot, do not cross into this area. A staff member will escort riders across the parking lot to the Rec Hall****

For the safety of our riders, staff, and beloved animals both domestic and wild, drive slowly up the driveway! It is a 5 MPH max drive zone.

Important Daily Information

Things to Bring to Summer Programs Daily... (label with your rider's name as much as possible!)

1. Snack/lunch with nonperishable food (reusable lunch boxes are welcome)
2. Large filled/refillable water bottle (hydrate well each night too!)
3. Sunscreen - ***Please apply sunscreen each morning and send more for your child to apply later.*** Staff is not allowed to apply sunscreen to the children but will remind them to reapply.
4. Insect/bug spray (optional)

Regarding mobile phones/watches/tablets/electronic games – these devices may be brought at your own risk, but their use is restricted and limited to before and after activities and breaks.

- **We are not responsible for securing, storing or any loss, damage or theft of these items. If you allow your child to bring an electronic device to URC you are accepting all risks.**
- **URC program participants are NOT permitted to record, photograph, film or post audio, images or video of themselves, fellow riders, staff or activities to social media or in any other manner.** Please discuss this with your child and contact us with any questions you may have regarding this policy. We allow limited video /photographs of riders by their parent/guardian with respect to not interrupt or intrude on the activity, instructor or participants, or tape/photograph other participants or persons or activities. Our complete policy is on our website.

Things to Bring for Horseback Riding:

1. We recommend riders wear riding pants, tights or long pants - riding in shorts may lead to chafing!
2. **Riders must wear enclosed-toe/back shoes with a short heel** (no Crocs!) to ride/handle horses. Riding boots are ideal.
3. Gloves and chaps may be worn, if desired.
4. **Certified Horseback Riding Helmets are required** - riders may bring their own SEI/ASTM-certified horseback riding helmet.

We have helmets (current SEI/ASTM certified in various adjustable sizes) for borrowing. We do not permit children to ride in bike/multisport helmets.

****Please label all items brought to URC with a first/last name. We have a lost and found table on the side of the Rec Hall porch.**

Group, Activities, and Healthy Practices:

- Groups start and end each day together and enjoy a rotation of rides, activities, snack/lunch and breaks
- Most activities will be outdoors or in our open-air arenas.

- Facilities/equipment are cleaned/sanitized as appropriate.
- Hand washing – we have hand washing at sinks in our two indoor bathrooms, and in our Rec Hall pavilion.
- Hand-sanitizing – we will have hand sanitizer available to riders and staff throughout each day and follow best practices regarding the use of hand sanitizer. Riders may wish to bring their own hand sanitizer each day for convenience.



Ensuring Wellness at URC:

- We confirm health and wellness for each staffer and rider at the start of each day.
- Riders or staff who come up with fever* and/or symptoms of any communicable illnesses including coughing, sneezing, sore throat, nausea/vomiting or diarrhea should not come to URC and must be symptom-free for 24-hours before returning.
- **If at any point a child has a fever over *100.4, they should not come to ride; if symptoms appear here, we will quarantine and arrange for them to go home.**
- If your rider has any mishap that impedes their participation in our program, we will follow certified First Aid protocols and you/your emergency POC will be contacted. **In the event of a medical emergency, our staff will directly contact EMS.**
- During inclement weather, we follow weather safety plans for the comfort and safety of our riders and staff.

Please contact us with any questions! We look forward to having your child with us this summer. :)

Thank you!

Sandy and Jessie

The best ways to reach us:

Business Mobile/Text is best: 240-877-4686

Email: URC@UrbanaRidingClub.com