

# Urbana Riding Club (URC) Program Registration Form

2700 Roderick Road Frederick, MD 21704 | Phone (240)-877-4686 | Fax (301) 798-8567 | [www.urbanaridingclub.com](http://www.urbanaridingclub.com)

STUDENT NAME \_\_\_\_\_ AGE \_\_\_\_\_ SEX \_\_\_\_\_

PARENT/GUARDIAN NAME (if under 18) \_\_\_\_\_

STREET \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE # \_\_\_\_\_ EMAIL \_\_\_\_\_

## ❁ 2022 Winter Quarter Lessons + RideShare Lease Programs - November 28<sup>th</sup> - February 19<sup>th</sup> ❁

### Beginner A- *First beginner level -no experience required* (45-minute lessons - ages 6 & up)

- o Saturday 9:00- 9:45 AM
- o Saturday 10:00 -10:45 AM

### Beginner A+/B

- o Wednesday 5:45 - 6:45 PM
- o Saturday 11:00 - 12:00 PM

### Beginner B - *at/above riders must walk & trot w/o assistance*

- o Saturday 12:00 - 1:00 PM

### Beginner B+/C

- o Saturday 1:30 - 2:30 PM

### Beginner B+

- o Wednesday 4:30 - 5:30 PM
- o Thursday 5:45 - 6:45 PM

### Beginner C

- o Tuesday 5:00 - 6:00 PM
- o Wednesday 7:00 - 8:00 PM

### ADULT/Teen (age 15+) Lessons

#### Adult Riders I - *no experience required*

- o Sunday 11:00 - 12:00 PM

#### Adult Riders II *trot w/o assistance+*

- o Sunday 12:00 - 1:00 PM
- o Thursday 7:00 - 8:00 PM

#### Adult Riders III *group canter; jump to 2'*

- o Sunday 1:00 - 2:00 PM

#### Advanced A/B - Adults

- o Tuesday 7:00 PM - 8:00 PM

### Intermediate A

- o Thursday 4:30 - 5:30 PM
- o Saturday 2:30 - 3:30 PM

### Intermediate B

(Students are responsible for tacking their own horse)

- o Monday 5:00 PM - 6:00 PM

### Intermediate B/C

(Students are responsible for tacking their own horse)

- o Tuesday 6:00 - 7:00 PM

### Intermediate C/Advanced A

(Students are responsible for tacking their own horse)

- o Monday 6:00 - 7:00 PM

### Advanced B/C

(Students are responsible for tacking their own horse)

- o Monday 7:00 - 8:00 PM

### Private Lesson (Boarders, Lesson Riders, Small Grp)

- o Sundays - standing times or 'sign-up':
  - 1:00 PM (45-min lesson)
  - 2:00 PM (45-min lesson)

### Practice Ride Time

(Weather Dependent/Sign-up Required!)

- o Saturday 1:00 pm - 2:00 pm
- o Sunday, TBD

*Students at Intermediate level or above groom & tack up their horses. Please arrive 30 mins before the lesson and be ready to begin your lesson on-time 😊*

### Missed Lesson/Make-up Policy - please review - thank you!

*Class space is held, our horses and staff are here ready for your/your rider's attendance! Notice must be given at least 24hrs in advance of a missed lesson to be eligible for a make-up practice ride. Missed lessons are made up as independent practice rides held Saturdays or Sundays. (Contact the business line to schedule.) For Beginner A/A+/B students not ready for practice rides: if no make-up lesson is available, we will roll over credit to the next quarter for up to two missed lessons per quarter. Lessons may be changed, canceled, or combined at management's discretion - riders unable to attend a rescheduled lesson are eligible for the above make-up policy.*

### Weekly Group Lessons - Ages 6 and Up

- 12 Lessons** - \$540/3-month Quarter; up to 7 Riders/lesson (max 6 students in regular Beginner A/A+)
  - o Most lessons will be one hour. One lesson may be unmounted to teach horsemanship, tacking, grooming, etc.
  - o Beginner A/A+/B lessons will be limited to 6 riders for 45 minutes of instruction, 5-10 minutes for mounting and adjusting tack.

Student's Current lesson day & time: \_\_\_\_\_ New lesson day & time\*\* \_\_\_\_\_

**If moving up a level, you need instructor approval.** Instructor ok/initials: \_\_\_\_\_ Date Approved \_\_\_\_\_

## Private/ Semi - Private Lessons - Ages 6 and Up

- Private Lesson - quarter of 12 weekly lessons: \$750 (for Boarders or HEV/URC lease riders)
- Private/Semi-Private Lessons pre-purchased, four lessons or more; rider is a Boarder or enrolled in our group lesson program: \$65.00 private; \$55.00 semi-private
- Private Lesson - scheduled weekly: \$75.00 pp; Semi-private lesson - scheduled weekly: \$65.00 pp
  - *Semi-private lessons can be booked for students of comparable levels requesting lessons together*

Requested Private/Semi-Private Lesson Time: \_\_\_\_\_ Desired Start Date: \_\_\_\_\_  
Frequency/ # of lessons (per month/by quarter): \_\_\_\_\_ Instructor Name: \_\_\_\_\_

## Lessons + RideShare Leasing - over age 10 + instructor approval

- Winter Quarter leasing is 12 weeks from November 28<sup>th</sup> to February 19<sup>th</sup>
- Leasers may do flat and work over ground poles during regular lease rides
  - *Jump rides \$5/ride scheduled with instructor staff*
- URC must utilize horses as needed for our lesson program and always has priority over horses. **While a lease horse cannot be guaranteed available for all lease rides or lessons, students will always have the option of riding a different horse appropriate for their level!**
  - Text to the business line: (240) 877-4686 to confirm each lease ride (24hrs in advance is helpful for our planning!)
  - Riders, please check the lesson board before beginning a ride. Horses may not be used within 1.5 hours of a lesson. We try to post lease ride times along with the lesson lists.
- Horses will be in the barn from 4:00 pm to 9:00 am depending on turn out - if coming for a ride when horses are turned out, leasers may need to bring in their horse from the field!
- Lease rides can be scheduled between 9am - 8pm daily
- Riders must generally participate in 12 lessons at URC, be at "Beginner C" level or above to be approved for leasing
- School horses may have more than one lessor, at management's discretion.
- Horses' break week is: 02/20/23- 02/26/23 - you are welcome to groom/graze and visit them!
- **Missed lease rides are not eligible for 'make up' or roll-over to another week or quarter**  
*'Lease rides weekly are use it or lose it': **Please initial** \_\_\_\_\_*

### 12 Lessons + RideShare Leasing:

- Half Lease: \$1,220 [2 rides (24 total) + rider's lesson per week]
- Quarter Lease: \$940 [1 ride (12 total) + rider's lesson per week\*]

Horse desired for RideShare: 1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_ 3<sup>rd</sup> Choice \_\_\_\_\_

*\*\*Please list 2<sup>nd</sup> and 3<sup>rd</sup> horse choices. Many of our school horses are very popular and may not have openings for additional leasers\*\**

**RideShare Leasing Agreement for Quarterly Program:** *I understand this is an unsupervised ride program and will accept all the risks of a rider as if this were my/my child's own horse.*

**Any child under the age of 13 must be accompanied by an adult guardian at all times** and no one is permitted to ride without another person present in/around the rings/trails/barns.

**Riding should be limited to 45 minutes total** and include proper warm up and cool out.

**Students are not permitted to jump unless participating in the supervised jump/lease ride days and times listed above.**

*Leasers may not trade horses, nor allow any other student, leaser, or boarder on 'their' horse during the scheduled lease ride. All school tack should be put back after use on the appropriate racks, neatly.*

**All other leasing rules listed on the website and posted facility riding rules apply.** URC reserves the right to remove a student from the RideShare program, for any reason, without warning or refund. *I/we will any report injury or illness exhibited by the horse immediately. I/we understand there is no riding off URC property for any reason, no riding in barn aisles.*

*If RideShare rules are violated; URC staff will issue a verbal warning. After the verbal warning, a second offense will result in a written warning, issued via text/email. After the initial written warning, a violation of RideShare rules will result in a final written warning via email. After the third and final warning, a violation of RideShare Rules will result in the student's immediate removal from the RideShare Program with no refund.*

I have reviewed all RideShare Lease guidelines; terms and conditions apply.

Participant's Name: \_\_\_\_\_

SIGNATURE/PARENT/LEGAL GUARDIAN: \_\_\_\_\_ Date: \_\_\_\_\_

**Informed Consent and Release of Liability 2022/2023 (Required for all Students/ Riders at URC each quarter)**

**AGREEMENTS AND DISCLAIMERS**

**AGREEMENT:** I acknowledge that Henningsen Equine Ventures, LLC dba Urbana Riding Club and 2700 Roderick Road, LLC are private business entities. In signing this agreement for myself/my child, I certify that I/they/he/she is able to participate fully in the program unless otherwise stated in writing to Henningsen Equine Ventures, LLC, dba Urbana Riding Club (URC). I understand that if I/my child is withdrawn from any programs prior to the start of the quarter session a minimum non-refundable deposit of \$100 is retained as well as credit card and other applicable fees. After the start of the quarter session, I/my child forfeit all costs unless a placement is made from a waiting list or new student enrollment; the non-refundable deposit and fees are held; a prorated balance may be refunded. I understand and agree to the policies and tuition obligations stated. I give HEV/URC permission to use photographs or video displays of my child for promotional purpose or other legitimate reasons.

**PARENT OR GUARDIAN SIGNATURE:** \_\_\_\_\_

**REGULATIONS:** The directors reserve the right to ask any person who is disruptive in any way not to return. Due to the variety of activities and open areas, for the safety of your child, it is essential that he/she can follow directions. There will be no refunds for persons asked not to return. **INFORMED CONSENT AND RELEASE OF LIABILITY.** In consideration of the participant, \_\_\_\_\_ being allowed to participate in the programs conducted by to Henningsen Equine Ventures, LLC, dba Urbana Riding Club (URC) and to engage in all activities related to the programs, including but not limited to those listed in the brochure, I, the undersigned, on behalf of myself and the abovenamed participant, do hereby waive, release and forever discharge, and indemnify and hold harmless, to Henningsen Equine Ventures, LLC, dba Urbana Riding Club (URC) and its officers, agents, employees, and representatives from any and all claims, suits, actions, damages, losses, liability, costs and expenses (including attorney's fees and court costs), of any kind or nature whatsoever, incurred for injuries and/or damages to person and/or property, including those caused by the negligent act or omission of any of the foregoing persons or entities, arising out of, resulting from or in connection with participation by the above-named participant in the program.

**(PLEASE INITIAL):** \_\_\_\_\_

I understand that participation in these programs is potentially hazardous and can result in serious injury, and I am voluntarily allowing the above-named participant to participate in these programs with knowledge of the dangers involved. I hereby expressly assume and accept, on behalf of myself and the above-named participant, any and all risks of injury and death. By signing this I also assume liability for all spectators i.e. anyone, including myself, that I bring onto the property.

**(PLEASE INITIAL):** \_\_\_\_\_

I understand that participation in these programs may not be advisable for certain individuals, including but not limited to persons suffering from heart disease, diabetes, high blood pressure or low blood pressure and other conditions and illness, and persons taking medication. I hereby acknowledge that I have been advised to seek advice from a physician regarding the above-named participant's participation in these programs. I also acknowledge that it has been recommended that the above-named participant have regular physical examinations and consultations with his/her physician as to participation in these programs. I acknowledge that the above-named participant has either had a physical examination and has been given his/her physician's permission to participate, or that I have elected to allow the above-named participant to participate without the approval of his/her physician and I do hereby assume all responsibility for participation by the above-named participant in these programs.

**ASSUMPTION OF THE RISK AND WAIVER OF LIABILITY RELATING SPECIFICALLY TO CORONAVIRUS/COVID-19**

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people. Henningsen Equine Ventures, LLC, dba Urbana Riding Club (URC) has put in place preventative measures to reduce the spread of COVID-19; however, URC cannot guarantee that you or your child(ren) will not become infected with COVID-19. Further, participation in any program at URC could increase your risk and your child(ren)'s risk of contracting COVID-19. By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending URC programs and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at URC may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Henningsen Equine Ventures, LLC, dba Urbana Riding Club (URC), Sandra or Jessica Henningsen, or any URC employees, volunteers, and program participants and their families. I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with me or my child(ren)'s attendance at URC or participation in URC programming ("Claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless URC its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of URC, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any URC program.

**(PLEASE INITIAL):** \_\_\_\_\_

*I certify that I have read and understand all of the foregoing and that, by signing this Informed Consent and Release of Liability, I intend to be bound legally and to bind the above-named participant, and our respective heirs, executors, administrations, successors and assigns.*

**Participant's Name:** \_\_\_\_\_

**SIGNATURE/PARENT/LEGAL GUARDIAN:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Payment Information:

Student Name: \_\_\_\_\_

For any questions regarding payment - best contact method: \_\_\_\_\_

**Program Selected circle):**

Group Lessons | Group Lessons + RideShare Lease (Quarter/Half) | Private Lessons (see eligibility terms)

Lesson time/ Notes: \_\_\_\_\_

**Payments are due in full or first installment must be made with authorization for total fees due before students can participate in any chosen program.** Submitting payment as soon as the possible before the start of a new quarter will help ensure continuation of a given lesson spot or program!

*Henningsen Equine Ventures, LLC, dba Urbana Riding Club (URC) reserves the right to add students to, cancel or combine lessons.*

Total Fees \$ \_\_\_\_\_; Choose from these Payment Methods! (Circle): Credit Card | Check | QuickBooks Invoice

Check: # \_\_\_\_\_

**QuickBooks Invoice:** Invoice is sent via email and payable by bank transfers. Please pay invoice immediately upon receipt to secure lesson space. Lesson spaces are not held prior to payment. New students will not receive an invoice prior to 08/16/2022.

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

**Credit Card (MC/V/AMEX):**

Card# \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_ CCV: \_\_\_\_\_

My billing address is the same as the student registration address

If not, please provide the cc billing address: \_\_\_\_\_

**Charge in Full Option:** I authorize HEV/URC to charge my card account listed above in payment for the total fees due for the services requested in this application.

Charge Authorization Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Charge Three Equal Monthly Installments Option:** (Total rider or family quarterly fees to qualify: \$850): I authorize HEV/URC to automatically charge my card account listed above in payment for the total fees due for the services requested in this application. in three equal installments of the balance due, PLUS a \$5.00 administrative processing fee per charge. Monthly charges will be processed not later than the 5<sup>th</sup> of each month. In the event that my form of payment is declined, I will offer an alternative form of payment promptly and understand that failure to do so is a breach of this agreement and may result in withdrawal from URC programs. **I understand voluntary program withdrawal or withdrawal by financial forfeit does not relieve me of my responsibility to make full payment under the terms of this agreement.**

**Installment Plan Charge Dates:**

1<sup>st</sup> installment (one-third of total fees): charged upon receipt of registration: upon receipt of registration

2<sup>nd</sup> installment (second third of total fees): charged January, 1-5<sup>th</sup>

3<sup>rd</sup> installment (final third of total fees): charged February, 1-5<sup>th</sup>

Charge Authorization Signature: \_\_\_\_\_ Date: \_\_\_\_\_